

Pursuant to the USA PATRIOT Act (Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism), every financial institution in the United States will be required to ask new and existing members for identification prior to opening new accounts, adding individuals to existing accounts, and for some transactions like wire transfers and ACH.

If the staff of the Dallas U.P. Employees Credit Union asks you to provide a photo ID, the request is not meant to invade your privacy or not acknowledge you if you are a long time member. We are simply complying with a new federal regulation that is designed to protect you from identity theft and protect the credit union from being used for criminal activity.

To open a new account or add someone to an existing account, you will be asked to provide a picture ID and your Social Security Number/Tax Identification Number. If you do not have this information with you at the time you make your request, we will not complete the transaction until it is provided.

The following is a list of acceptable identification. The ID provided must show your Name, Social Security Number/Tax Identification Number, residence address, and date of birth. One form of identification MUST be a photo ID like a(n):

- Un-expired state driver's license
- Military ID card
- Passports
- Immigration Cards
- Any other form of Government Issued ID
- Employer issued photo ID * (1)
- Student ID card * (2)
- Other identification documents can be:
- Social Security Cards
- Certified Birth Certificates
- Pay stubs
- Immigration Documents
- Un-expired employment authorization documents
- Utility Bills

** *Forms of ID noted with (*) must be accompanied by:*

1. *a recent pay stub from your employer and Social Security card showing your social security number*
2. *students may be asked to provide a name of a school official who can be contacted to confirm identity.*

- You may use a mailing address on your account, but we will still need your physical address.
- If you are **not** opening the account at the Credit Union office you must provide legible photocopies of the ID forms and have the Member Identification & Verification Form notarized.
- If you do not have the forms of ID required, visit with a Member Service Officer to discuss your options.
- Individuals opening accounts for minor children will have to provide ID for themselves and a social security card for the minor child.

Thank you for your cooperation.